

APPLICATION FORM

- ☐ UIPP Program - monthly budget amt on 30th
- ☐ One-Time Payment – full amount on due date

***Please indicate your choice**

Account No. _____

Property Address _____

Name _____

Address _____

Email _____

Phone No _____

I authorize the RM of St. François Xavier and the financial institution shown on the enclosed VOID cheque to make deductions from my account for payment listed above.

This authority shall remain in effect indefinitely unless revoked by the applicant or the RM of St. François Xavier. NSF charges will apply to all dishonoured payments.

Authorized Signature(s):

Date: _____

Please attach a “VOID” sample cheque



RM of St. François Xavier
1060 Hwy. 26
St. François Xavier, MB R4L 1A5
Fax: 204-864-2390
Email: info@rm-stfrancois.mb.ca



RM OF ST. FRANÇOIS XAVIER



U.I.P.P.



RM of St. François Xavier

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www.rm-stfrancois.mb.ca

**Utility Installment
Payment Plan**

What is UIPP?

The Utility Installment Payment Plan is a payment plan which allows utility customers to make monthly payments for utility bills rather than a quarterly payment on due date.

It can also serve as your one time payment on the utility bill due date – saving you the hassle of writing a cheque or coming in to the Office.

How does UIPP work?

Monthly payments are automatically withdrawn from your chequing account at your financial institution. Your payment is calculated by dividing your previous year of water usage into 12 installment payments. The payment amount will be adjusted in either January or July to allow for the discharge of the balance due by December. Prior to any changes, you will be advised of your monthly payment amount.

Withdrawals occur on the last business day of each month beginning in January, and continue until December. Written authorization must be received before the withdrawals will begin.

The RM of St. François Xavier does not charge interest or service fees for the UIPP program; however, normal bank service charges may apply.

Customers should monitor utility bills to ensure proper amounts are being withdrawn. If you notice a shortfall, please contact the office immediately.

Who can use UIPP?

You can join UIPP if:

- *Your utility account and all other accounts with the RM are current;
- *You have chequing privileges at a financial institution.

What happens if I sell my property during the year?

If you sell your property, UIPP participants are requested to inform the RM Office in writing at least two weeks in advance of the next payment. If you purchase a new property within the RM of St. François Xavier, you will be required to re-apply to continue on the UIPP program.

Withdrawal / Non-payment

You may withdraw from the UIPP program by providing written notice to the RM Office at least two weeks before the next payment date.

If your financial institution does not honour any payments, the RM Office may cancel the agreement and request payment of the total outstanding utilities.

If you withdraw or your plan is cancelled, all unpaid water bills become payable on the original due date, and are subject to penalties.

One-Time Payment

A one-time payment allows the RM of St. François Xavier to withdraw an amount equal to the balance due on your utility bill on the due date. Complete the application on the back or download it from our website with the option “One-Time Payment” checked off and return it with a sample cheque marked VOID.

How do I apply for UIPP?

Complete the attached application form or download it at www.rm-stfrancois.mb.ca and return it with a sample cheque(s) marked VOID.

UIPP: Apply by December 15 in order to begin utility installment payments for the following calendar year.

An NSF charge will apply to dishonoured payments. The UIPP program is renewed annually for accounts in good standing; you will not be required to reapply.

Please contact the RM Office if you require more information on UIPP.